

Safety Meeting Town Hall

September 17, 2025

L.O'Mara



Topics

- Wi-Fi Ban
 - General practices
 - BRT & Safety Procedures
 - Student Incidents
- Guidance Services and
Help is Here

Wi-Fi Ban



NO WI-FI ENABLED DEVICES



**ONLY SCHOOL-ISSUED OR APPROVED DEVICES
PERMITTED IN SCHOOL BUILDING
ARRIVAL BELL TO DISMISSAL BELL**

✓
**TURN OFF
DEVICES/ITEMS**

✓
**SEAL IN POUCH WITH
ID WITH STAFF**

✓
**STORE IN OWN LOCKER OR BAG UNTIL
UNSEALED BY STAFF AT THE END OF
THE DAY**

CONFISCATION & CONSEQUENCES


**EARN 5
TIGER TOKENS
EVERY WEEK
FOR
FOLLOWING
THE RULE**

1. STUDENT/ADMIN CONFERENCE; ITEMS RTN'D END OF DAY
2. PHONE CALL HOME; ITEMS RTN'D END OF DAY
3. PARENT PICK UP OF DEVICE; ITEMS RTN'D TO PARENT ONLY
4. AFTER SCHOOL DETENTION; ITEMS RTN'D TO PARENT ONLY AFTER CONSEQUENCE COMPLETE
5. LOSS OF PRIVILEGES; ITEMS RTN'D TO PARENT ONLY END OF DAY
6. CLASS REMOVAL SUSPENSION; ITEMS RTN'D TO PARENT ONLY AFTER CONSEQUENCE COMPLETE

Wi Fi Ban

*ALL wi-fi devices- phones, tablets, watches, ear-buds, headphones

*Every child was provided a pouch

When a student shows up with no pouch, the device is collected until the end of the day

*Lost pouches = \$25 fee

Ladder of consequences beginning with student conference, parent pick up, more serious consequences

*Classrooms use carts of computers

Wi Fi Ban

*Students can use phones in main office, deans, if they need to reach parents

*Parents can call main office if they need to reach students

*Students have been getting out within 3 mins in the afternoon and the doorways are clear by 8:17 almost each morning

Wi Fi Ban

- *MS Devices stay pouched through on-campus after school activities
- *HS Pouches may be unlocked before off-campus and after school activities.

General Policies

Lateness to school

Students late arriving to school after 8:25 will enter through the Arcade Entrance.

Students arriving after 9:00 will enter through the main office.

Students scan in with their ID card and seal their pouch. Student will be given a printed pass and will bring the pass with them to class. Teachers collect these passes, noting any discrepancies in the time. Students will be issued detention for repeated lateness to school.

LATENESS COUNTS for attendance at special events and trips.



Parent Notification for Absences and Lateness

- Notices are sent out based on Period 1 Attendance capture, but it does take 1-2 hours for the turnaround (scanning attendance, added to queue, emails/calls sent)
- Better to err on the side of caution
- Student whereabouts can be checked by calling the main office or checking the Attendance tab in JupiterGrades.



Parent Communication

- ❑ Emergencies or Urgent items that require parent notification will come through the GAMA system (that is where you usually get emails like the RKA Notes or Important Message from Ms. O'Mara)
- ❑ Please update contact info on NYCSA (email address or phone number). Address updates can **ONLY** be done through the main office with documentation.
- ❑ Add on other Guardians through



Parent Communication

- ❑ Non urgent communication from teachers will either come through Jupiter Ed or our professional emails (@schools.nyc.gov)



CAASS/ ID Cards



- ❑ ALL STAFF must have ID cards (or visitor pass) visible at all times, lanyards will be provided.
- ❑ ID cards for students will be used for off campus lunch, bathrooms, special events, and library
- ❑ Once picture files are delivered we will be printing new ID Cards and requiring students to wear them
- ❑ We will work on getting cards for all students that need them

BRT and Safety Procedures

Safety Committee

- ❑ Meets monthly
- ❑ Staff, PA, School Safety
- ❑ Review current data/trends/issues
- ❑ Develop Safety and Consolidated Plans
- ❑ Different from the Building Response Team which activates as needed to respond to an immediate concern

Entering and Exiting Building

- ❑ ALL students must use designated entrances and exits
- ❑ All staff and visitors should only be using the main entrance or other designated entrance (ie Auditorium entrance for events)
- ❑ Doors are alarmed
- ❑ No one is allowed in building



Visitors

- ❑ All visitors and workers must show ID at SSA desk
- ❑ Visitors and workers must wear yellow visitors pass
- ❑ Must use Main Entrance (Independence @ 237)
- ❑ Visitors go through the main office and are accompanied at all times

GRP

(General Response Protocol)

- ❑ UNIFORM PROCEDURES THROUGHOUT THE CITY
- ❑ DRILLS COORDINATED THROUGH MS. O'MARA TO ENSURE THAT STAFF AND STUDENTS KNOW WHAT TO DO- AND TO UNCOVER ANY POSSIBLE SAFELY GAPS)
- ❑ DRILLS WILL BE IN ALL AREAS, ANNOUNCED AND UNANNOUNCED
- ❑ SEVERAL TYPES OF DRILLS AND RESPONSES
 - ❑ SHELTER IN
 - ❑ LOCK DOWN
 - ❑ LOCK AND HOLD
 - ❑ EVACUATION

Types of Drills

SHELTER IN

There is a Public Address announcement made two times:

- ☐ Attention. This is a shelter-in. Secure the exit doors.
- ☐ The Shelter-In directive stays in effect until it is ended by a Public Address announcement
 - ☐ The Shelter- In has been lifted
- ☐ Students are trained to:
 - ☐ Remain inside the building
 - ☐ Conduct business as usual
 - ☐ Respond to specific staff directions
- ☐ Teachers are trained to:
 - ☐ Be more aware of their surroundings
 - ☐ Conduct business as usual

Staff will secure all exits and report to specific post assignments

Types of Drills

LOCKDOWN

- ❑ There is a Public Address announcement made two times:
 - ❑ Attention. This is a shelter-in. Secure the exit doors.
- ❑ Students are trained to move out of sight and keep silent.
- ❑ Teachers are trained to:
 - ❑ Check the hallway outside of their classrooms for students, lock classroom doors, and turn off the lights.
 - ❑ Move out of sight and keep silent
 - ❑ Wait for first responders to open door, or for the message:
 - ❑ The Lockdown has been lifted
 - ❑ followed by specific directions
 - ❑ Take attendance and account for missing students by contacting the main office.
- ❑ **Soft Lockdown: No Imminent Danger**
- ❑ **Hard Lockdown: Imminent Danger**

Types of Drills

LOCK & HOLD!

- ❑ INITIATED TO MANAGE AN INCIDENT OR BUILDING CONDITION WHICH DOES NOT PLACE THE SCHOOL COMMUNITY IN DANGER, OR WHEN DIRECTED BY FIRST RESPONDERS.
- ❑ STAFF, STUDENTS, AND VISITORS MUST REMAIN IN PLACE WHEN THE HOLD ANNOUNCEMENT IS MADE. INDIVIDUALS WILL CONDUCT BUSINESS AS USUAL UNTIL THE “ALL CLEAR” IS ANNOUNCED. VERY OFTEN AT THE CHANGE OF PERIOD.
- ❑ THE BRT AND SCHOOL SAFETY AGENTS WILL ADDRESS THE ISSUE AND CONDUCT A BUILDING SWEEP IF NEEDED. ANYONE FOUND IN RESTROOMS, HALLWAYS, STAIRWELLS, OR THE LOBBY WILL BE TAKEN TO A DESIGNATED AREA UNTIL THE “ALL CLEAR” ANNOUNCEMENT IS MADE



Types of Drills

EVACUATION

- ❑ INITIATED TO EXIT A DANGEROUS CONDITION IN THE BUILDING. AKA "FIRE DRILL"
- ❑ RKA HOLDS MANY EVACUATION DRILLS EACH YEAR ACCORDING TO THE OSYD POLICIES.
- ❑ STUDENTS EXIT THE BUILDING WITH THEIR CLASSROOM TEACHER OR AREA SUPERVISOR (DEAN DURING LUNCH)
- ❑ STUDENTS AND STAFF ARE ACCOUNTS FOR AND WE RE-ENTER THE BUILDING.
- ❑ IN THE EVENT OF AN ACTUAL EMERGENCY WE WOULD CONSULT WITH OUR BOROUGH SAFETY DIRECTOR, FDNY AND MAKE A DECISION ON POSSIBLE RELOCATION OR RE-ENTRY.

Door Alarms

- ❏ Are located on all entrance and exit doors
- ❏ Each door has clear signage that indicates that the door is alarmed and that the door can only be used in an emergency.
- ❏ All door alarms remain activated unless there are specific signs posted indicating times of the day when the alarms are temporarily de-activated.
- ❏ When the alarm sounds, staff responds and cameras are checked and next steps are determined.



If the door alarm was activated ***and the cause for the alarm is believed to be the result of an intruder or a missing student,*** the Principal/ BRT Leader will activate the appropriate General Response Protocols and/or Missing Student Protocols based on the specific information in each incident

Student Incidents

Tiger Tokens

- ❑ All Grades can earn Tiger Tokens
- ❑ We use the PBIS Rewards App
- ❑ Acknowledging the positive behaviors we want to see
- ❑ Students can see their balance in the app



Tiger Tokens



**EARN TIGER
TOKENS FOR
DISPLAYING
TIGER PRIDE**

**P- Punctuality
R- Respect
I- Independence
D- Determination
E- Enthusiasm**

Tiger Tokens
can be redeemed
for activities
and items
in the Tiger Trading Post
Every Tuesday
during lunch periods

**CAN'T
WAIT
TIGER
PRIDE**

Tiger Tokens

- ❑ Incentives such as parties, trips, tangible items
- ❑ Available in Tiger Token Store each Thursday



Student Incidents

- ❏ Can be in person, written or electronic
- ❏ Should be reported to a dean or AP
 - ❏ Dean will investigate by interviewing students, staff, witnesses
 - ❏ Determination made based on statements and evidence.
 - ❏ Supports/Interventions and Disciplinary Consequences will be made according to the NYC Public Schools Behavioral Expectations
RKA Code of Conduct

Level 3 Infractions – Disruptive Behavior

- B21** Defying or disobeying the lawful authority or directive of school personnel or school safety agents in a way that substantially disrupts the educational process and/or poses a danger to the school community (this behavior does not include Level 1 or 2, uncooperative/noncompliant or disorderly behavior, such as using profane language, B15; or wearing prohibited clothing, B09; or bringing prohibited items to school, B05) (A–F, G only, with authorization)
- NOTE: Principals must obtain prior written approval of the Office of Safety and Youth Development prior to authorizing a principal's suspension for B21
- B22** Entering or attempting to enter a school building without authorization or through an unauthorized entrance (A–G)
- B23** Using slurs based upon actual or perceived race, ethnicity, color, national origin, citizenship/immigration status, weight, religion, gender, gender identity, gender expression, sexual orientation, or disability (A–I)
- B24** Shoving, pushing, or engaging in a minor altercation or similar physical confrontational behavior toward students or school personnel (e.g., pushing past another person), or throwing an object (e.g., chalk), or spitting at another person (for more serious physically aggressive behavior, see B36) (A–G)
- B25** Bringing unauthorized persons to school or allowing unauthorized visitors to enter school in violation of written school rules (A–I)

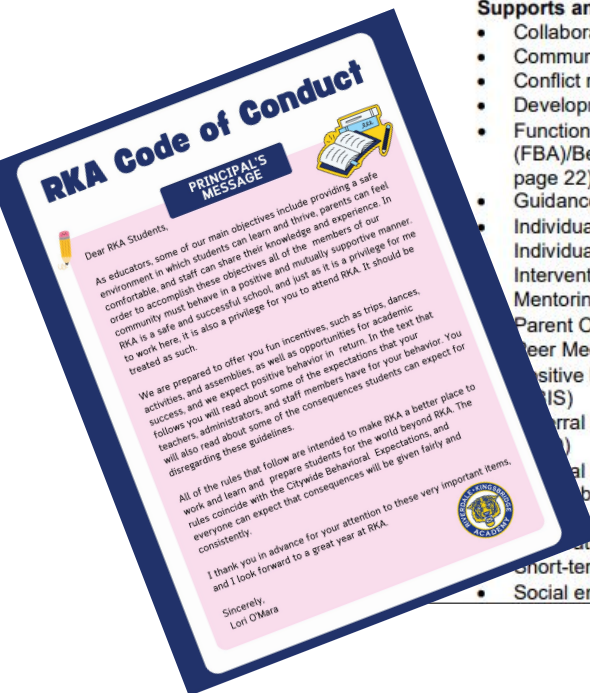
Student supports and interventions may be used in lieu of or in tandem with disciplinary responses.

Supports and Interventions (see p. 13–15)

- Collaborative problem solving
- Community service (with parental consent)
- Conflict resolution
- Development of Individual behavioral contract
- Functional Behavioral Assessment (FBA)/Behavioral Intervention Plan (BIP) (see page 22)
- Guidance conference
- Individual/group counseling
- Individualized Support Plan (ISP)
- Intervention by counseling staff
- Mentoring
- Parent Outreach
- Peer Mediation (see page 17)
- Positive behavioral interventions and supports (PBIS)
- Referral to a community-based organization
- Referral to counseling services for (bias, bullying, intimidation, or harassment)
- Referral to Pupil Personnel Team (PPT)
- Restorative practices (see pages 16–17)
- Short-term behavioral progress reports
- Social emotional learning

Range of Possible Disciplinary Responses* (see pages 17, 21–25)

- Pedagogical school staff meeting with student to address the misbehavior and its impact
- Student/teacher conference
- Formal meeting with student by appropriate supervisor (e.g., assistant principal, principal) to address the misbehavior and understand its impact
- Parent conference
- In-school disciplinary response (e.g., formal restorative conference, exclusion from extracurricular activities, or communal lunchtime)
- Removal from classroom by teacher (subject to the requirement to impose a suspension at five or more semester or four or more trimester removals)
- Principal's suspension for one to five school days
- Superintendent's suspension that results in immediate reinstatement with a welcome-back circle upon return
- Superintendent's suspension that results in a suspension for a fixed period of six to ten school days with a welcome-back circle upon return



Riverdale Kingsbridge Academy
MS/HS 141



RKA Family Calendar 2025-26

School Year 2025-26
Opening Documents & Links

**Click HERE to begin Parent
and Family Sign Offs**

[Staff Email List](#)

*Family &
Student*

**Wi-Fi
Enabled**
Pan

**MS
Made**

**BELL
SOURCE**



Respect for All



Andrew Oguaghu



Room 156



**Sexual
Harrassment**



Catherine Benitez



Room 110

Guidance

RKA Teams that Support Students

- ❑ Student Support Team- every two weeks; deans, guidance, mental health providers
- ❑ Grade Level Teacher Teams
- ❑ RULER Team
- ❑ Safety
- ❑ BRT
- ❑ Pathways
- ❑ Attendance Team- weekly, guidance staff

Suicidal or Self Harm Concerns

- ❏ **CONTACT US IMMEDIATELY**
- ❏ Point person is Joslie Byrd Room x3034, Room 303 for HS and Johanna Cuello Gutierrez for MS Room 112 X 1121
- ❏ If you cannot reach Ms. Byrd you must contact Ms. Miller or Ms. Lustig or Ms. O'Mara



@ RKA ... VOICES *Matter*

V**Valued**

Actively communicate * Listen to understand
Acknowledge one another

O**Optimistic**

Inspire one another with ideas * Try out new ideas
Build on successes * Commit to professional and
personal growth

I**Included**

Share ideas and working spaces * Get involved
Invite others to join in/ Be welcoming
Attend a variety of functions

C**Connected**

Celebrate our own and one another's successes & contributions
Seek opportunities to interact and engage with others
professionally and socially * Invite others in

E**Excellent**

Improve ourselves * Implement ideas
Collaborate * Reflect * Share with others

S**Supported**

Reach out for support * Voice concerns
Communicate needs/expectations/feeling
Share resources and ideas



How you feel colors

how you respond, interact & learn

Enraged	Furious	Frustrated	Shocked	M	Surprised	Upbeat	Motivated	Ecstatic
Livid	Frightened	Nervous	Restless	O	Hyper	Cheerful	Inspired	Elated
Fuming	Apprehensive	Worried	Annoyed	O	Energized	Lively	Optimistic	Thrilled
Repulsed	Troubled	Uneasy	Peeved	D	Pleasant	Joyful	Proud	Blissful
M	O	O	D	M	E	T	E	R
Disgusted	Disappointed	Glum	Ashamed	E	Blessed	At Ease	Content	Fulfilled
Mortified	Alienated	Mopey	Apathetic	T	Humble	Secure	Chill	Grateful
Embarrassed	Excluded	Timid	Drained	E	Calm	Satisfied	Relaxed	Carefree
Alone	Down	Bored	Tired	R	Relieved	Restful	Tranquil	Serene



HELP IS HERE



When you see this
Help is Here
symbol
it means that
the staff member
inside
is ready
and willing
to help you
with whatever
is on your mind.



Condom Availability Program

High School Students ONLY

Per 3 Room 408

Per 5 Room 406





Planning

Preparing

Paying

P

P

P

**Pathway
to YOUR
Future**



We want to help....Help is here!

High School Counselors

Ms. Byrd 303
Ms. Lockhart-Lee 303
Ms. Payne 306

Middle School Counselors

Ms. Cuello-Gutierrez 112
Ms. Aponte-Acosta 230

Counselors

Ms. Benitez 110
Mr. Oguagha 223

Counselors

Ms. Riverapen 109
Ms. Gordian 109

Activities

Ms. Prado B24
Mr. Edmond B24

Assistant Principals

Ms. Miller 214
Ms. Lustig 308
Mr. Scholz 239

Coach

Ms. Orozco 411

High School Deans

Mr. DiCanio 339
Ms. Lewis 316

Middle School Deans

Ms. Ferreira 208
Mr. Reingold 128

Technology

Ms. Papa 177

Medical Office

Room 138

Suicide Concerns

HS-Ms. Byrd 303
MS-Ms. Cuello-Gutierrez- 112

Respect for All

Mr. Oguagha 223

Sexual Harrassment

Ms. Benitez 110

Substance Abuse

Ms. Johnson 156

Pregnancy Prevention

Ms. Vasquez 205
Mr. Sforza 408

Metro Cards/Attend.

Ms. Vrettos 141

FALL 25' CLUBS

TUESDAY

Arts and Crafts
Rock Band
Senior Yearbook

WEEK 1 & 3 Wednesday

Hydroponics
Model UN (HS)
Money Inc (HS)
Science Olympiad (MS)
Write to Roar

THURSDAY

Ceramics
Crossword
Science Olympiad (HS)

FRIDAY

Friluftsliv

TUESDAY

Arts and Crafts
Hairology
Video Games
Debate
Traveling Tigers

WEEK 2 & 4

WEDNESDAY

Future Med
Professionals
Hydroponics
Model UN (MS)
Key Club

THURSDAY

BSU and Allies
Jewelry Making

Morning Band @ 7:30 AM
Every Tuesday & Thursday

**HELP US
REACH OUR GOAL**

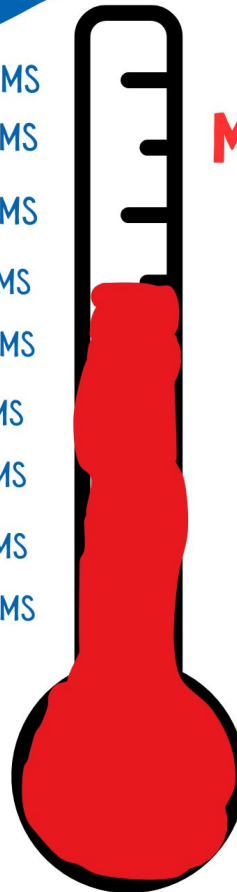


**FILL IN THE FAMILY
INCOME FORM TODAY**

**EVERY
FORM
COUNTS!!**

**FAMILY INCOME
FORMS MEAN
POSSIBLE
FUNDING
INCREASES FOR
RKA**

1300 FORMS
1200 FORMS
1100 FORMS
1000 FORMS
900 FORMS
800 FORMS
700 FORMS
600 FORMS
500 FORMS



**WWW.
MYSCHOOLAPPS
.COM**



**HELP US FUND
STAFF
STAFF TRAINING
INSTRUCTIONAL
MATERIALS
TECHNOLOGY
EVENTS
ACTIVITIES
ATHLETICS**



BACK TO SCHOOL NIGHT

IN-PERSON @ RKA
September 25, 2025
5:30-8:00 PM
Come meet our staff in person!



Questions?